

**Civics, Community &  
Health Survey  
PARENT NOTIFICATION**

The Center for Prevention Research & Development (CPRD) at the University of Illinois at Urbana-Champaign is evaluating a program that your child is participating in, Engaging Youth for Positive Change (EYPC). EYPC is a youth civic engagement program developed by our unit, the Center for Prevention Research and Development.

As part of CPRD's evaluation, we would like to request your permission for your child to complete a short, voluntary, completely anonymous survey of the behaviors, attitudes and opinions of youth who participate in the EYPC program. Risks related to participating are minimal, but there are several sensitive topics that might make some students feel uncomfortable. Examples of potentially sensitive topics include questions about substance use. Your child will be asked to take this survey at the beginning and at the end of the program. This survey lets us know how the program might be helpful to those who participate in it.

If you would like to review a copy of the survey, you may request a copy from «Facilitator» at «Facilitator\_Email» or «Facilitator\_Phone».

We anticipate that with participation in this evaluation, your child will be exposed to only minimal risk and discomfort that is no greater than what he/she might experience in normal daily life activities.

While the survey asks a few personal questions, several steps are taken to protect the privacy rights of students participating in the survey.

Your child's responses will be kept secret and his/her name will not be collected as part of this research. Any and all faculty, staff, students, and others with permission or authority to see study information will uphold and protect confidentiality of the participants to the extent permitted and required by laws and university policies. Any personal identifiers of participants will not be published or presented. Your child's de-identified information could be used for future research without additional informed consent.

To keep responses confidential, at the start of the survey, your child will be asked to respond to four questions that only he/she knows the answers to. Your child's response to these questions will only be used to create a code that can match this survey with the survey that he/she will be asked to complete after the program is over. Neither CPRD nor the host site will be able to identify this code with the name of any survey participant.

Also, participants can skip any or all questions if they feel uncomfortable. Survey administrators will make efforts to ensure privacy during the survey completion process. With these safety measures in place, we can assure you that your child's responses will be completely confidential. Even with your consent, your child can still elect to not complete the survey. Your child can also decide not to complete the survey at any time, even after he/she has agreed to take it.

Students who are not participating in the survey will be given an alternative activity to work on during survey administration. Their decision not to participate or not to answer any questions will not affect their relationship with «Site». Also, be assured that your child is welcome to participate in the EYPC program regardless of your child's participation in the evaluation survey.

If you DO NOT want your child to participate in the survey, you have three options:

- Complete the attached form, sign it, and return it to «Facilitator» within 2 weeks.
- Contact «Facilitator» via email at «Facilitator\_Email» within 2 weeks.
- Contact «Facilitator» via phone at «Facilitator\_Phone» within 2 weeks.

If you have any questions about this evaluation, please call «Coordinator» of «Agency» at «Phone\_1» or Nancy Flowers of CPRD at 217-244-6055 or toll free at 888-333-5612. If you have any questions about your or your child's rights as a participant in this project, you may call the Office for the Protection of Research Subjects (OPRS) at the University of Illinois at Urbana-Champaign at 217-333-2670. If you would like to complete a brief survey to provide OPRS feedback about your experiences as a research participant, please follow the link here or through a link on the OPRS website: <https://oprs.research.illinois.edu/>. You will have the option to provide feedback or concerns anonymously or you may provide your name and contact information for follow-up purposes.

Thank you for your prompt attention to this request.

CIVICS, COMMUNITY & HEALTH SURVEY PARENT PERMISSION DENIAL  
FORM

If you are not willing to allow your child to complete the survey, please return this form with your signature to the EYPC Facilitator (if applicable).

\_\_\_\_\_ I do **not** want my child to participate in the Civics, Community & Health Survey.

Parent/Guardian Signature: \_\_\_\_\_

Student's Name: \_\_\_\_\_

EYPC Facilitator: \_\_\_\_\_